Instructions for Payment with Pay.gov

Go to webpage  http://www.bsee.gov
At bottom of page, click on “Fees for Service”
Click on box labeled “Miscellaneous Collections”
Click on Miscellaneous Collections again (text reads “Includes: Jury duty, Travel Voucher…..”)
Choose “vendor” for payment type in drop down box

*Payment Type:

Fill in items marked with * on the next page (see example below). Items in red are not already fill in, but show what should go in those fields. For payment description, enter your task order number: “Ohmsett Task Order XXX.”

After completing the form and selecting payment method, scroll down and click the submit button. The next screen is the entry for account information and should be self explanatory.

After completed and submitted, you get a confirmation screen, please remember to put a check mark in the authorization box and enter the following email in the CC field:

paul.meyer@BSEE.gov